

**Gibson-Neill Memorial Elementary School**

**67 Wyngate Drive, Fredericton, NB E3A 6G1**

**Parent School Support Committee**

 **Minutes**

**Date: Dec. 19th Time: 6:30pm**

**Location: Teacher’s Lounge**

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| **PSSC Members Present:****Lauren Rogers - Chair****Ryan Gregg - Teacher Rep.****Maryanne Bourgeois – Community Rep.****Members:****Mike Mazerolle****Laura Oldford****Nancy Wilkins Keetch****Leah CarleJody Peterson****PSSC Members Regrets:****Shelly Wood** | **School/DEC Representation Present:****Sherry Norton Graham - Principal** **Heather Theriault – Vice Principal****Julie Holt – Vice Principal****School/DEC Representation Regrets:****Jane Buckley - DEC** |

**Call to Order:**

**Approval of the Agenda: Laura Oldford & Leah Carle**

**Approval of the Minutes from Previous Meeting: Nancy Wilkins Keetch**

**Business Arising from the Minutes:**

**New Business:**

1. **The draft letter to request expansion of the school was reviewed. The following suggestions were provided:**
	1. Some teachers were asked to provide two water bottles because of the distance between the modular and the water fountain.
	2. Rodents in the modular classrooms
	3. We would appreciate some time to sit down and discuss the challenges and how these can be remedied
	4. Updating the distance from the bathrooms to the grade I classrooms.
	5. Lauren shared that a previous request for expansion was sent to the Minister of Education in August 2015 asking for consideration that Gibson-Neill Memorial Elementary School be a priority for the Major Capital Improvements list. Mike Walker provided letters that were previously sent to the DEC. Lauren to ask Mike if a response was ever received.
	6. Mrs. Norton-Graham shared that she has requested two more modulars for next year. The committee expressed concern that the school would loose their newly created parking lot.
	7. Lauren to update the draft letter and send to the committee.

**Correspondence:**

**Closing Comments:**

**Date of Next Meeting: January 16th, 2019 @ 6:30pm**

**Adjournment:**